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## **Ordinær generalforsamling 2017**

### ***Dagsorden***

Den ordinære generalforsamling afholdes som altid med følgende dagsorden:

1. Valg af dirigent

2. Bestyrelsens beretning
3. Godkendelse af regnskab
4. Godkendelse af budget og kontingent
5. Forslag fra bestyrelsen eller medlemmerne
6. Valg til bestyrelse
  - Bestyrelsesmedlemmer (op til 3 på ulige årstal og op til 2 på lige årstal)
  - 2 bestyrelsessuppleanter
7. Valg af revisor
8. Eventuelt

Vores vedtægter samt referater fra tidligere generalforsamlinger kan læses her:

<http://www.fairdanmark.dk/da/om-os/vedtaegter/>

## **Valg af dirigent**

Philip Douglas vælges enstemmigt af generalforsamlingen som dirigent. Dirigenten bekræfter at generalforsamlingen er beslutningsdygtig og lovlig indkaldt.

## **Bestyrelsens Beretning**

### **Introduction**

**FAIR** stands for **Fair Allocation of Infotech Resources**, and since 2010 we have collected, refurbished and shipped ICT equipment from Denmark to Malawi. In effect, this contributes to bridging the vast gaps in educational opportunities caused by global inequality. Through these activities we have built knowledge and experience as an organization, and in this Annual Review, we look at the status of our capabilities and potential.

Through these years, we have sent 5 shipping containers of ICT equipment. It's not a lot compared to the quantities of other organizations, so when we talk about our achievements, we are also emphasizing the capacity and potential that's been built - a capacity to scale our operation.

This is also our very first annual report in this format. It's been co-written by volunteers, and in all modesty, the final objective is to **warmly invite partners, sponsors and volunteers to help us on our mission!**

### **Vision and transition**

In 2016, we decided to invest our time and short-term resources to create a new vision and a transition that would enable its realization. This also meant that we shifted focus away from the normal revenue flow and equipment refurbishment.

### **New vision: Knowledge is opportunity**

FAIR's vision is to remove some of the root causes of poverty and global inequality, namely lack of access to education, knowledge and technology.

Therefore, we work in a global context to improve access to and use of education and information resources. This is done by redistributing ICT equipment, open source software, and educational resources for schools in developing countries.

We develop and customize software and teaching materials for the benefit of the recipients. We collaborate both at home and abroad to create a platform for more people to participate and share their skills through working as volunteers.

Our vision must be realized solely through partnerships that must be mutual and long-term. Thus, we aim to ensure the sustainability of projects and local ownership.

In Denmark, FAIR seeks corporate partners, to provide depreciated and functional ICT equipment. Equipment that can be assumed to have a lifetime of 5+ years. As a core principle of work, FAIR regards this equipment as a very important resource to be used optimally and also takes full responsibility for ensuring that the equipment does not have a negative environmental impact upon disposal.

## New workshop in Copenhagen

Provided we receive enough ICT equipment and have enough helping hands, we can gather equipment at our facility for 1 shipping container at a time, supplying roughly 5-700 computers, or enough for 15-20 school centres. This is what we have done previously, and the process of preparing and packing 1 container has taken on average 1 year.

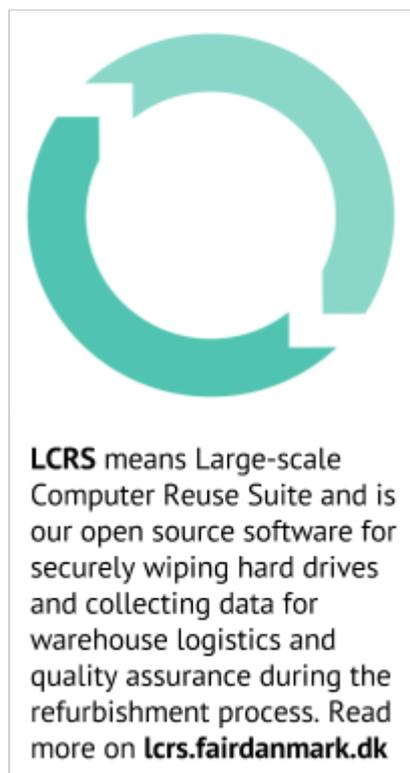
After renovating the workshop, we aim to increase the pace. The previous average was achieved by a few volunteers working roughly 1 day per week. Thus, it's easy to be optimistic that this figure can double. And with enough willing companies, we now know that our logistics and social environment are up to the task.

## New refurbishment process and standards

As computational powers improve, so does the inflow of ICT equipment that we receive for refurbishment. At present, our **minimum requirements** are:

- 2 GB of memory
- 64 bit processor: Intel Dual Core, Centrino, i3, i5, i7, Atom or newer
- Laptops or desktops + LCD screens
- USB mouse and keyboard
- Disqualified equipment is stripped for spare parts to maintain or upgrade other equipment

Since 2011, we have developed Large-Scale Computer Reuse Suite (LCRS), our open source platform for refurbishing computers. We develop this not only for our own use, but with other organizations in mind as well. It's been used to process over 12,000 computers in Denmark and Norway. The project, currently in its second generation LCRS v2, will be released as LCRS v3 during 2017, boosting the refurbishment process with faster hard drive wipe speeds, better support for newer hardware, and stress tests for processors and hard drives.



## Capacity estimate

We have chosen to place the bar according to a conservative estimate of our proven track record. This doesn't impact or lower the ambitions for equipment intake, but sets out an ambitious goal for activities in Malawi, as there will be 30 school centres at the end of 2017. This means that our current capacity, we can support up to 83 school centres.

Computers per. school centre	30
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Computers pr. container	500
Centres pr. container	500 / 30 = 16,6
Avg. life span per computer	5 years
Containers annually	1
Calculation:	5 years * 16,6 centres per container / 1 container / year
<b>Total school centres</b>	<b>83 centres</b>

## The 80 milestone

Of the currently established ICT centres, of which 23 are realized and 10 more coming in 2017, the first were established in 2013. This means that we need to take care that the computers which are nearing the end of their 5 year life span. Thus, we don't expect to reach this milestone in a near future unless something unexpected happens. Conversely, we are also in a situation where we -- having fulfilled a replacement plan for the 2013 centres -- can make plans for more new centres.

## Malawi

FAIR Denmark has a commitment to Malawi. A commitment and a friendship which has lasted for over 6 years. As a civic society, made of people who work with an aim and a passion, we are grateful for this relationship.

The map on shows the existing ICT centers.

## Partnerships

FAIR works with two main regions of secondary school centres: Central Malawi and Northern Malawi. The division is natural in terms of geography.

Both the North and Central regions follow the same project model, but the partnerships are set up differently:

- **Northern Region**

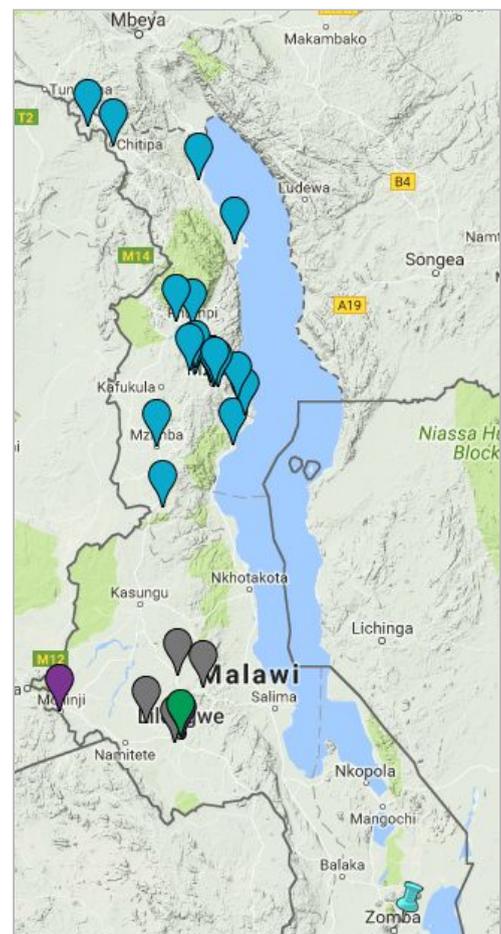
Active since late 2013, 2 consignments. 20 centres established, upgrade process since 2015 (new software, spare hardware). Partners:

- Mzuzu University, Computer Science Department
- Northern Education Division (Ministry of Education)

- **Central Region**

Pilot project in 2011 (terminated), new consignment in 2016 with new project model and partnership structure:

- NACIT (National College of IT)
- NICE (National Initiative for Civic Education)
- Ministry of Education (Central-West+Central-East Education Division)



During '16 and '17, we have also had meetings and are nearing plans with ActionAid Malawi, EU Malawi, and a new civic society for ICT in Mzuzu.

## **Schools and ICT Centres**

In 2016, a consignment of 453 computers and laptops arrived in Lilongwe in order to set up 10 new secondary school centres in the Central Region and to equip some of NICE's District Offices (*Resource Centres*) with small networks of 5-10 computers each for public information searching.

The project has begun its first phases, establishing both a model and training ICT Centre at NACIT, and several of the smaller NICE Resource Centres.

## **Activity pipeline**

There are lots of uncertainties in our work, for instance the centres that are on track to be established in 2017 should actually have been established in 2016. The following are activities which we have identified as high priority for the remainder of 2017.

## **Volunteer teacher trainers**

In 2017, we are launching a volunteer platform for ICT skilled volunteers to help schools to make better use of ICT resources. There is a great potential for sharing ICT skills and visions at newly established ICT centres. Teachers in Malawi have little experience with digital education and information resources, and for lack of something better, the computers are often seen and used in the context of the Malawian syllabus from 2005.

Together with **ActionAid Denmark's** Global Contact platform, we aim to attract ICT talent for volunteering and internships, ICT being a new focus area in Global Contact. Several schools have shown their interest, and a program for engaging ActionAid Malawi's youth is being made ready. Finally, we hope to see the first volunteers join Malawian schools already in 2017.

In order to ensure knowledge of the program, we have set aside resources for information campaigning in Denmark during the launch phase.

## **E-waste disposal**

In order to fill the container and fulfil our responsibility of at least 100% take-back of ICT equipment (similar or adequate to the donated equipment), defective equipment been collected in a 40' shipping container in Lilongwe. We are planning to ship this equipment to an african e-waste processing facility, most likely in South Africa.

## **LCRS v3**

We welcome new volunteers who have started working on the new version of the open source refurb platform. As new equipment incompatible with LCRS v2 becomes more common, we are ready to launch the software in the near future.

## **Fundraising and company partnerships**

FAIR has an appeal to companies, both for the sake of at least 7 of UN's Sustainable Development Goals, and for the general sake of Corporate Social Responsibility.

Not only that, but the services provided by FAIR's volunteer deliver both data sanitization (wiping hard drives, which is otherwise costly), and advises companies' employees to handle their equipment with an intention of a socially responsible reconditioning after their own use. FAIR can collect the equipment at company address. These services make us a socioeconomic business as well as a civic society.

## Credits

### Foundations

The main enabler of our transition phase has been InterKultureltCenter (ikc.dk), granting FAIR with funds that have helped us to make plans to improve and renew our capacity both in Denmark and Malawi. IKC has been vital to the past year's development in FAIR.

### Company partnerships

We thank **Novasol, MissionPharma, and Fredensborg Forsyningen** for their long-term partnership commitments, and **OperateIT, Stepahead, Unilabs, Situs, Operation Dagsværk, and AAB Silkeborg** for their donations of equipment and operation costs in 2016-17. Their interest and support have helped us through a tough transition phase, and we urge more companies to join them.

### Individuals

Thanks to all the activists participating in the daily work in FAIR: Ove, Marthe, Philip, Benjamin, Pieter, Luiza, Jesper, Hanne.

Thanks also to the many people who showed up for the reconstruction of our workshop, and people who have shown up for our refurbishment work weekends.

Finally, a very big special thanks to our former chairman and executive director, **Bent Blindbæk**, who has retired from his position. Bent founded FAIR Denmark as a sister organization of FAIR Norway in 2008.

## Economy

### What doesn't figure!

Since establishment, we have refurbished and shipped 2280 computers. This is one of the most important measurable results of our activities, and it doesn't figure in our annual financial audit! A very modest estimate would say that the computers (laptop or desktop+screen) have a market value of at least 500-1000 DKK. This sums our activities to between DKK 1,140,000 - 2,280,000 or roughly speaking DKK 1-2 mio (\$200k-\$400k).

Since 2016 was a year of transition and low activity, we only refurbished roughly 200 computers, which can be valued at DKK 100k-200k. Adding 185 screens, the figure may easily be as high as DKK 300k. The point of it all would be: Looking at our financial results (next section), we see that excluding an extra-ordinary funding, we have managed to produce refurbished values that exceed our expenditures at least 2x. Looking at the summarized costs for the companies that have supported us, their contributions have multiplied by a magnitude of 4-5x their financial contribution.

### Result 2016

In 2016, we produced a positive result from because a grant was budgeted for implementation in 2017. Thus, this result will feed a budgeted deficit in 2017. All figures are in DKK excl. VAT.

The following is a summary of our 2016 audit:

Expenses	
Workshop rent	115,120
Workshop	3,687

Malawi	18,242
Audit	5,000
Other	2,768
	144,817
<b>Income</b>	
Funds	200,000
Memberships	2,150
Company one-time	9,350
Other donations	6,400
Partnerships	45,447
Sales	23,366
	286,713
<b>Result:</b>	<b>141,896</b>

## Balance 2016

As of 2016-12-31 our assets and liabilities are DKK 224,403, of which our equity is DKK 202,403. The goal of FAIR is not to own assets, nor to have an unstable economy. We are therefore happy with the current situation.

**The financial audit of 2016 was concluded without any remarks by state-authorized accountant Thorvald Rein** and may be downloaded from:

<https://www.fairdanmark.dk/da/om-os/aarsrapporter/>

Bestyrelsens beretning er godkendt af generalforsamlingen.

## Godkendelse af regnskab

Bestyrelsesmedlem og kasserer i FAIR Danmark Philip Douglass præsenterede det fremlagte regnskab for generalforsamlingen. Generalforsamlingen godkendte det fremlagde regnskab som helhed.

## Godkendelse af budget og kontingent

Generalforsamlingen godkendte det fremlagde budget som helhed.

Generalforsamlingen bemærkede sig en afvigelse fra sidste års budget, hvor det i 2017 er budgetteret med en forøgelse af indtægt posten partnerskabsaftaler. Dette fordi foreningen ønsker at have et fokus på arbejdet med at indgå partnerskabsaftaler i 2017.

## Kontingent

Bestyrelsen godkendte at kontingentet fastholdes på 100 kr. pr. år.

## Valg til bestyrelse

Følgende bestyrelsesmedlemmer Benjamin, Marthe, og Pieter står på valg og stiller til genvalg. Generalforsamlingen genvalgte enstemmigt de tre som stod til genvalg. Bestyrelsen, efter afholdt generalforsamling består af Benjamin Bach, Marthe Friedrich, Pieter Vancaeyveld & Philip Douglass.

## Suppleanter

Suppleanter 2015-2016 var Ove Larsen & Thomas Ammitzbøll-Bach, de stiller til genvalg. Generalforsamlingen genvalgte Ove Larsen & Thomas Ammitzbøll-Bach som suppleanter.

## ***Valg af revisor***

Autoriseret revisor Jan Nielsen fra Thorvald Rein, udarbejder årsrapporten og er af generalforsamlingen genvalgt som FAIR Danmarks revisor.

## ***Eventuelt***

Bestyrelsen ønsker at give en stor tak til FAIR Danmarks medstifter og mangeårige bestyrelsesformand Bent Blindbæk har ønsket at afdå. Generalforsamlingen ønsker at takke ham for hans store indsats for foreningen og vi håber at vi kan videreudvikle FAIR og fortsætte arbejdet i hans ånd.